



Once completed, please forward to us by:

Email: info@manormortgages.com

Fax: 01275 399222

Post: Manor Mortgages, Manor House, Conference Avenue, Portishead, BS20 7LF

Your Details

| | |
|------------------------|--|
| Introducer Name | |
| Company Name | |
| FSA Number | |
| Lender, Product & Code | |

| | |
|---------------|--|
| Email Address | |
| Fax Number | |
| Tel Number | |
| Postcode | |

Section A

| | First Applicant | | | | Second Applicant | | | |
|--|---------------------|-----------------|---------|-------|---------------------|------------------|---------|-------|
| Title | | | | | | | | |
| Surname | | | | | | | | |
| Forename(s) (include middle names) | | | | | | | | |
| Previous Surname | | | | | | | | |
| Marital Status | | | | | | | | |
| Dependants (number & ages) | | | | | | | | |
| Date of Birth | | | | | | | | |
| Gender | Male/Female | | | | Male/Female | | | |
| Nationality | | | | | | | | |
| Do you have permanent right to reside in the UK? | Yes / No | | | | Yes / No | | | |
| NI Number | | | | | | | | |
| Current address | | | | | | | | |
| Postcode | | | | | | | | |
| | Living with parents | Owner/ occupier | Renting | Other | Living with parents | Owner / occupier | Renting | Other |
| How long at this address? | Years | | Months | | Years | | Months | |
| If less than 3 years please provide address | | | | | | | | |
| Postcode | | | | | | | | |
| | Living with parents | Owner/ occupier | Renting | Other | Living with parents | Owner/ occupier | Renting | Other |
| How long at this address? | Years | | Months | | Years | | Months | |
| Telephone numbers | Home | | | | | | | |
| | Work | | | | | | | |
| | Mobile | | | | | | | |
| | Email Address | | | | | | | |

Section B

Current residential mortgage details

| | | | |
|-----------------------------------|---|------------------------|---|
| Current Lender | | Original PP | £ |
| Original mortgage amount borrowed | £ | Amount outstanding now | £ |
| Date mortgage taken out | | Current value | £ |
| Current monthly payment | £ | Interest rate | % |

Section C

Employment & Income

| | First Applicant | | | Second Applicant | | |
|---------------------------------|-----------------|---------------|------------|------------------|---------------|------------|
| Are you | Employed | Self Employed | Contractor | Employed | Self Employed | Contractor |
| Occupation | | | | | | |
| Time with current employer | Years | Months | | Years | Months | |
| Is there a probationary period? | Yes / No | End date: | | Yes / No | End date: | |
| Employers name | | | | | | |

If employment less than 1 year then please provide details in section K

If Self Employed:

| | | | | | | |
|------------------------------------|--------------|------------|------------|--------------|------------|------------|
| Number of years self employed | | | | | | |
| How many years' accounts available | | | | | | |
| Nature of your self employment | | | | | | |
| Self employed income | Latest Yr 20 | Prev Yr 20 | Prev Yr 20 | Latest Yr 20 | Prev Yr 20 | Prev Yr 20 |
| Ltd Company = salary and dividends | £ | £ | £ | £ | £ | £ |
| Sole Trader = net profit | | | | | | |

| | | | | |
|---|----------|------------------|----------|------------------|
| Basic annual salary | £ | | £ | |
| Guaranteed Overtime/Bonus | £ | | £ | |
| Regular Overtime/Bonus | £ | | £ | |
| Other income (eg. CTC/ WTC/ Child Ben) | £ | | £ | |
| Total annual income | £ | | £ | |
| Take home pay | £ | Weekly / Monthly | £ | Weekly / Monthly |
| Do you hold a current bank account? | Yes / No | | Yes / No | |

Section D

Financial commitments (credit/store cards, mail order, loans etc)

| App | Loan Type | Lender | Purpose | Monthly Payments | Outstanding balance | Term | Limit | Arrears | Secured | To be repaid |
|-----|-----------|--------|---------|------------------|---------------------|------|-------|---------|---------|--------------|
| | | | | £ | £ | | | | Y / N | Y / N |
| | | | | £ | £ | | | | Y / N | Y / N |
| | | | | £ | £ | | | | Y / N | Y / N |
| | | | | £ | £ | | | | Y / N | Y / N |
| | | | | £ | £ | | | | Y / N | Y / N |

Section E

Details of other properties owned

| Please complete this section if you already own, or are about to own, properties other than your main residence i.e buy to lets/holiday homes | | | | | | |
|---|---------------------|------------------|------------------------------|---------------------------|---------------|--------------------------------|
| Property address | Estimated value (£) | Current loan (£) | Monthly mortgage payment (£) | Monthly rental income (£) | Lender's name | ✓if to be repaid at completion |
| | | | | | | |
| | | | | | | |

Section F

Credit history (If Yes please provide full details below)

| | First Applicant | Second Applicant |
|--|-----------------|------------------|
| Have you ever had a property repossessed? | Yes / No | Yes / No |
| Have you ever been convicted of, or are you currently being charged with, any offence other than a driving conviction? | Yes / No | Yes / No |
| Have you ever had an application declined on this or any other property, or been refused credit? | Yes / No | Yes / No |
| Have you ever taken out any payday loans? | Yes / No | Yes / No |
| Details | | |

Section G

If yes please provide details below

| Have you fallen into arrears with a mortgage or other loan in the last 24 months? | Yes / No | Yes / No | |
|---|----------|----------|------------|
| Have you ever had a CCJ or Default, or made arrangements with your creditors? | Yes / No | Yes / No | |
| Have you ever been declared Bankrupt or made formal agreements with your creditors (IVA)? | Yes / No | Yes / No | |
| Type | Amount | Date reg | Date satis |
| CCJ/DF/Arrears/Bankruptcy | | | |
| CCJ/DF/Arrears/Bankruptcy | | | |
| CCJ/DF/Arrears/Bankruptcy | | | |
| CCJ/DF/Arrears/Bankruptcy | | | |

Section H

New mortgage details

| | | | |
|---|--|--|---------------------------------|
| Are you looking to (please circle) | Move home | Remortgage | Buy to let purch/remo |
| | Buying a 2 nd property to live in | | Buying for the first time (FTB) |
| Address of property to be mortgaged | Postcode: | | |
| Purchase price / value (if remortgage) | £ | Rental income | £ |
| Mortgage required | £ | Term required | years |
| Deposit available | £ | Source of deposit | |
| Date purchased | | Original purchase date of security address | |
| Purpose of additional funds if remortgage | | | |
| Type of Mortgage (please circle) | Interest Only | | Capital & Interest |
| If Mixed, please enter amounts | £ | £ | |
| Contact details for valuation | | | |
| Solicitor details | | | |
| House type (circle) | Detached | Semi | Terrace |
| | Bungalow | Flat Number of storeys: On what floor: | |
| House type | Beds | Reception | Kitchen |
| | | | Bathrooms |
| Year built | | | Ex local/ MOD |
| | | | Yes / No |

Section I

CUSTOMER DECLARATIONS

To the best of my/our knowledge and belief the answers given are true, and all material information as required has been disclosed

Declaration - Credit Reference Authority

I/we agree that Manor Mortgages may carry out a credit reference on me/us. I/we understand that the files of a licensed credit reference agency will be searched and that they will keep a record of the search(es). I/we understand that this information may be used by other lenders in assessing applications made by myself or other members of my household and for occasional debt tracing and fraud prevention.

Joint applications - where one party is not present: I confirm that I am authorised to act for all applicants in providing information to Manor Mortgages and that I have the authority to consent to a credit search being carried out on the other applicants.

Signatures

Applicant 1 _____ **Date** _____ **Applicant 2** _____ **Date** _____

To be completed by the Introducer/Broker/Intermediary

DATA PROTECTION : We will treat personal information as private and confidential (present and former customers) except where disclosure is made at their request or with your consent in relation to arranging your mortgage or any associated insurance. By signing this document you are confirming that you are authorised to act for all applicants and that you are providing written authority for us, the packager, and/or selected lender(s) to undertake credit searches on this and any other applicant or guarantor in order to process and assess their mortgage application. Such credit searches will appear on your clients credit report and could have an effect on their credit rating. We would also explain that your clients have a right of access to any data that we hold about you under the Data Protection Act. We would also advise you that your files may be made available to the Financial Conduct Authority and for compliance monitoring in relation to the ongoing authorisation and regulation of this firm under the Financial Services and Markets Act.

Introducer Signature _____ **Date** _____

The fee for our product research and placement service is £99. This is payable when you submit the Questionnaire and is not refundable.

Manor Mortgages is a trading style of Manor Mortgages Direct Ltd. Manor Mortgages Direct Ltd is authorised and regulated by the Financial Services Authority, registration number 496907

Credit Card Details

| | |
|-----------------------------|--|
| Card number | |
| Start date and expiry dates | |
| Name on card | |
| Three digit security code | |

Section J

Budget Planner

| THIS IS AN IMPORTANT SECTION. PLEASE ANSWER ACCURATELY | |
|---|--|
| | Income/ outgoings on completion of mortgage |
| Income/ Assets | |
| Salary (net) | |
| Benefit income | |
| Pension | |
| Savings and Cash | |
| Stocks and Shares | |
| Monthly Outgoings | |
| Rent/mortgage | |
| Council Tax | |
| Water Rates | |
| Electricity | |
| Gas | |
| Telephones (land and mobile) | |
| TV licence / satellite costs etc | |
| Buildings & Contents insurance | |
| Life assurance | |
| Pension contributions | |
| Car insurance | |
| Servicing & repairs | |
| Road tax | |
| Petrol | |
| Food & household exps | |
| Clothing | |
| Medical expenses (dentist etc) | |
| Child care | |
| Other loans | |
| Other travel costs (Public transport etc) | |
| Entertainment | |
| Hobbies/sports | |
| Holidays | |

Section K

Notes

For example: previous address history, previous employment history and any other information you feel would be relevant to your application