



Once completed, please forward to us by:

Email: info@manormortgages.com

Fax: 01275 399222

Post: Manor Mortgages, Manor House, Conference Avenue, Portishead, BS20 7LF

Your Details

Introducer Name	
Company Name	
FSA Number	
Lender, Product & Code	

Email Address	
Fax Number	
Tel Number	
Postcode	

Section A

	First Applicant				Second Applicant			
Title								
Surname								
Forename(s) (include middle names)								
Previous Surname								
Marital Status								
Dependants (number & ages)								
Date of Birth								
Gender	Male/Female				Male/Female			
Nationality								
Do you have permanent right to reside in the UK?	Yes / No				Yes / No			
NI Number								
Current address								
Postcode								
	Living with parents	Owner/ occupier	Renting	Other	Living with parents	Owner / occupier	Renting	Other
How long at this address?	Years		Months		Years		Months	
If less than 3 years please provide address								
Postcode								
	Living with parents	Owner/ occupier	Renting	Other	Living with parents	Owner/ occupier	Renting	Other
How long at this address?	Years		Months		Years		Months	
Telephone numbers	Home							
	Work							
	Mobile							
	Email Address							

Section B

Current residential mortgage details

Current Lender		Original PP	£
Original mortgage amount borrowed	£	Amount outstanding now	£
Date mortgage taken out		Current value	£
Current monthly payment	£	Interest rate	%

Section C

Employment & Income

	First Applicant			Second Applicant		
Are you	Employed	Self Employed	Contractor	Employed	Self Employed	Contractor
Occupation						
Time with current employer	Years	Months		Years	Months	
Is there a probationary period?	Yes / No	End date:		Yes / No	End date:	
Employers name						

If employment less than 1 year then please provide details in section K

If Self Employed:

Number of years self employed						
How many years' accounts available						
Nature of your self employment						
Self employed income	Latest Yr 20	Prev Yr 20	Prev Yr 20	Latest Yr 20	Prev Yr 20	Prev Yr 20
Ltd Company = salary and dividends Sole Trader = net profit	£	£	£	£	£	£

Basic annual salary	£		£	
Guaranteed Overtime/Bonus	£		£	
Regular Overtime/Bonus	£		£	
Other income (eg. CTC/ WTC/ Child Ben)	£		£	
Total annual income	£		£	
Take home pay	£	Weekly / Monthly	£	Weekly / Monthly
Do you hold a current bank account?	Yes / No		Yes / No	

Section D

Financial commitments (credit/store cards, mail order, loans etc)

App	Loan Type	Lender	Purpose	Monthly Payments	Outstanding balance	Term	Limit	Arrears	Secured	To be repaid
				£	£				Y / N	Y / N
				£	£				Y / N	Y / N
				£	£				Y / N	Y / N
				£	£				Y / N	Y / N
				£	£				Y / N	Y / N

Section E

Details of other properties owned

Please complete this section if you already own, or are about to own, properties other than your main residence i.e buy to lets/holiday homes						
Property address	Estimated value (£)	Current loan (£)	Monthly mortgage payment (£)	Monthly rental income (£)	Lender's name	✓if to be repaid at completion

Section F

Credit history (If Yes please provide full details below)

	First Applicant	Second Applicant
Have you ever had a property repossessed?	Yes / No	Yes / No
Have you ever been convicted of, or are you currently being charged with, any offence other than a driving conviction?	Yes / No	Yes / No
Have you ever had an application declined on this or any other property, or been refused credit?	Yes / No	Yes / No
Have you ever taken out any payday loans?	Yes / No	Yes / No
Details		

Section G

If yes please provide details below

Have you fallen into arrears with a mortgage or other loan in the last 24 months?	Yes / No	Yes / No	
Have you ever had a CCJ or Default, or made arrangements with your creditors?	Yes / No	Yes / No	
Have you ever been declared Bankrupt or made formal agreements with your creditors (IVA)?	Yes / No	Yes / No	
Type	Amount	Date reg	Date satis
CCJ/DF/Arrears/Bankruptcy			
CCJ/DF/Arrears/Bankruptcy			
CCJ/DF/Arrears/Bankruptcy			
CCJ/DF/Arrears/Bankruptcy			

Section H

New mortgage details

Are you looking to (please circle)	Move home	Remortgage	Buy to let purch/remo
	Buying a 2 nd property to live in		Buying for the first time (FTB)
Address of property to be mortgaged	Postcode:		
Purchase price / value (if remortgage)	£	Rental income	£
Mortgage required	£	Term required	years
Deposit available	£	Source of deposit	
Date purchased		Original purchase date of security address	
Purpose of additional funds if remortgage			
Type of Mortgage (please circle)	Interest Only		Capital & Interest
If Mixed, please enter amounts	£	£	
Contact details for valuation			
Solicitor details			
House type (circle)	Detached	Semi	Terrace
	Bungalow	Flat Number of storeys: On what floor:	
House type	Beds	Reception	Kitchen
Year built		Bathrooms	Garage
		Ex local/ MOD	Yes / No

Section I

CUSTOMER DECLARATIONS

To the best of my/our knowledge and belief the answers given are true, and all material information as required has been disclosed

Declaration - Credit Reference Authority

I/we agree that Manor Mortgages may carry out a credit reference on me/us. I/we understand that the files of a licensed credit reference agency will be searched and that they will keep a record of the search(es). I/we understand that this information may be used by other lenders in assessing applications made by myself or other members of my household and for occasional debt tracing and fraud prevention.

Joint applications - where one party is not present: I confirm that I am authorised to act for all applicants in providing information to Manor Mortgages and that I have the authority to consent to a credit search being carried out on the other applicants.

Signatures

Applicant 1 _____ **Date** _____ **Applicant 2** _____ **Date** _____

To be completed by the Introducer/Broker/Intermediary

DATA PROTECTION : We will treat personal information as private and confidential (present and former customers) except where disclosure is made at their request or with your consent in relation to arranging your mortgage or any associated insurance. By signing this document you are confirming that you are authorised to act for all applicants and that you are providing written authority for us, the packager, and/or selected lender(s) to undertake credit searches on this and any other applicant or guarantor in order to process and assess their mortgage application. Such credit searches will appear on your clients credit report and could have an effect on their credit rating. We would also explain that your clients have a right of access to any data that we hold about you under the Data Protection Act. We would also advise you that your files may be made available to the Financial Conduct Authority and for compliance monitoring in relation to the ongoing authorisation and regulation of this firm under the Financial Services and Markets Act.

Introducer Signature _____ **Date** _____

The fee for our product research and placement service is £99. This is payable when you submit the Questionnaire and is not refundable.
Manor Mortgages is a trading style of Manor Mortgages Direct Ltd. Manor Mortgages Direct Ltd is authorised and regulated by the Financial Services Authority, registration number 496907

Credit Card Details

Card number	
Start date and expiry dates	
Name on card	
Three digit security code	

Section J

Budget Planner

THIS IS AN IMPORTANT SECTION. PLEASE ANSWER ACCURATELY	
	Income/ outgoings on completion of mortgage
Income/ Assets	
Salary (net)	
Benefit income	
Pension	
Savings and Cash	
Stocks and Shares	
Monthly Outgoings	
Rent/mortgage	
Council Tax	
Water Rates	
Electricity	
Gas	
Telephones (land and mobile)	
TV licence / satellite costs etc	
Buildings & Contents insurance	
Life assurance	
Pension contributions	
Car insurance	
Servicing & repairs	
Road tax	
Petrol	
Food & household exps	
Clothing	
Medical expenses (dentist etc)	
Child care	
Other loans	
Other travel costs (Public transport etc)	
Entertainment	
Hobbies/sports	
Holidays	

Section K

Notes

For example: previous address history, previous employment history and any other information you feel would be relevant to your application